

**Mountain Lake High School  
Distance Learning Plan 2020**

**Purpose:**

To provide meaningful standards-based instruction to students during the COVID-19 pandemic.

**Expectations:**

- This model of education is based upon the guidelines provided by the governor and the Minnesota Department of Education.
- Participation in these activities is a necessary and mandatory part of each student's learning. Attendance will be taken.
- Students will need to meet the due dates and deadlines set forth by their teachers for assignments.

**Instruction and Assignments:**

- Teachers will deliver instruction and assignments through Google Classroom on a daily basis.
- Students will access google classroom through their school email.
- Daily assignments/activities are designed to take 15-30 minutes per class per day.
- Assignments will have due dates.
- Parents can view assignments in JMC under the Lesson Plan tab.
- Students who do not have internet access at home will receive paper copies of instruction and assignments once a week. The assignments must be returned in one of two ways. Option #1: Take a picture of the work and email to teacher. Option #2: Put in envelope and give to the staff member at the next week's assignment drop off.
- Special case: Spanish I and Spanish II are ITV courses with teachers from other districts. Those teachers are following their district's plan.

**Grades: (UPDATED 5/4/2020)**

The grading system for 4th quarter grades will be A/B/Pass/No Credit.

To earn an A: Student's final grade in the class is 90-100%.

To earn a B: Student's final grade in the class is 75-89%.

To earn a P for Pass: Student's final grade in the class is 50-74%.

OR

Student completed at least 1/3 of the work in the class.

No Credit: Students who did less than 1/3 of the work in the course AND their final grade is below 50% will receive NC for No Credit.

A and B's affect GPA. Pass and No Credit do not affect GPA.

B-, B+, A-, A+ will not be awarded.

There will not be Honor Roll recognition during distance learning.

**Attendance:**

Attendance will be completed through advisory groups. Each student is placed in an advisory group with one of their regular teachers. The advisory group will take attendance and give students a way to problem solve and stay connected.

- The advisory teacher will connect with the student daily through email, text, phone call, Google classroom or Google Meet.
- The student must respond between 8 a.m. and 3 p.m. to be counted present.

- If the student does not respond, the student will be counted absent for the entire day.

**Technology:**

- If a student does not have access to a device other than their phone, the family may check out a chromebook and charger from the school. This must be returned to the school at the end of the school term or lost item charges will apply.
- The school wi-fi is accessible from outside the building in front of the auditorium.

**Schedule:**

- Teachers recognize that it may be challenging to create a schedule at home as students participate in distance learning.
- We recommend students follow their regular school schedule with periods 1-7.
- Expect up to 30 minutes for each class.

**Office Hours:**

- All teachers are available by email from 8 a.m. to 3 p.m. on all school days (Monday - Friday).
- All teachers will reply to emails within the hour between 8 a.m. and 3 p.m. on school days.
- All teachers will respond to emails outside of these hours the next school day.
- Teachers may contact students via phone, text, or Google Meet during the school day to help with assignments or give instruction.
- Staff will contact parents by phone or email when students are not responding.