

Mountain Lake High School Distance Learning Plan 2020

Purpose:

To provide meaningful standards-based instruction to students during the COVID-19 pandemic.

Expectations:

- This model of education is based upon the guidelines provided by the governor and the Minnesota Department of Education.
- Participation in these activities is a necessary and mandatory part of each student's learning. Attendance will be taken.
- Students will need to meet the due dates and deadlines set forth by their teachers for assignments.

Instruction and Assignments:

- Teachers will deliver instruction and assignments through Google Classroom on a daily basis.
- Students will access google classroom through their school email.
- Daily assignments/activities are designed to take 15-30 minutes per class per day.
- Assignments will have due dates.
- Parents can view assignments in JMC under the Lesson Plan tab.
- Students who do not have internet access at home will receive paper copies of instruction and assignments once a week. The assignments must be returned in one of two ways. Option #1: Take a picture of the work and email to teacher. Option #2: Put in envelope and give to the staff member at the next week's assignment drop off.
- Special case: Spanish I and Spanish II are ITV courses with teachers from other districts. Those teachers are following their district's plan.

Grades:

We will follow our regular grading system.

Attendance:

Attendance will be completed through advisory groups. Each student is placed in an advisory group with one of their regular teachers. The advisory group will take attendance and give students a way to problem solve and stay connected.

- The advisory teacher will connect with the student daily through email, text, phone call, Google classroom or Google Meet.
- The student must respond between 8 a.m. and 3 p.m. to be counted present.
- If the student does not respond, the student will be counted absent for the entire day.

Technology:

- If a student does not have access to a device other than their phone, the family may check out a chromebook and charger from the school. This must be returned to the school at the end of the school term or lost item charges will apply.

- The school wi-fi is accessible from outside the building in front of the auditorium.

Schedule:

- Teachers recognize that it may be challenging to create a schedule at home as students participate in distance learning.
- We recommend students follow their regular school schedule with periods 1-7. Expect up to 30 minutes for each class.

Office Hours:

- All teachers are available by email from 8 a.m. to 3 p.m. on all school days (Monday - Friday).
- All teachers will reply to emails within the hour between 8 a.m. and 3 p.m. on school days.
- All teachers will respond to emails outside of these hours the next school day.
- Teachers may contact students via phone, text, or Google Meet during the school day to help with assignments or give instruction.